

So it doesn't look wacky!

DISPLAY OPTIONS:

To show only Progress Report 1 & Quarter 1:

- Teacher Access
 - “My Gradebook”
 - Click on a class “Gradebook”
 - Click “Display Options”
 - “Grade Period Display”
 - Uncheck all boxes other than Q1/P1

To show student's full last name:

- Under the same “Display Options” tab-- click “Student Display”
 - choose an option that shows “Full last name”

To show the earliest assignment first (left to right):

- Under the same “Display Options” tab-- click “Assignment Display”
 - Change the “Date Sequence of the Assignment” to “Ascending”
 - Also change the “default” max score and description options here as well

To change the display of final grades:

- Go to class “Gradebook”:
 - Click on column titled “P1”
 - Here you can choose to display grades as:
 - Grademark
 - Points
 - Percentages
 - You can also do this from the dropdown menu under “P1 Options”